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| PRINCEPREET SINGH  Mississauga, Ontario · +(416)-616-6201  Princepreet93@gmail.com |
| Detailed-oriented, highly motivated individual with background in Civil Engineering. Also, a recent graduate from CDI College in web designing with exceptional knowledge in designing websites using CSS, JAVA and HTML. Quick learner with ability to adapt to a new environment, concepts, and system. Has the ability to think creatively and independently.   * Creative, resourceful, and flexible, able to adapt to changing priorities and maintain a positive attitude and strong work ethic. * Ability to multitask and prioritize work while maintaining a high level of accuracy and strict attention to detail. * Excellent communication skills, customer-focused and has the ability to solve problems and provide effective solutions. * Self-starter, critical thinker and capable of working in a fast-paced environment. Strong leadership skills with the ability to prioritize, delegate tasks, and make sound decisions. |

# Experience

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| 2020 – presentdispatcher, go logistics  * Monitor and analyze routes using client’s portal (cortex). This includes using the cortex graph, driver trace and heat map. * Ensure driver associates are meeting target of 18-25 packages per hour or based on hourly tracker. * Deep dive for unplanned stops and provides feedback to site supervisors and operation manager * Communicate escalations, customer notes and re-attempts to the driver associates * Analyze stem time from the station to the driver’s first stop * Assist drivers with businesses and apartment deliveries as required * Organize rescues for at-risk routes and follow through to ensure productivity * Communicate to site supervisors regarding reasons for progressive discipline with supporting documentation (i.e., screenshots) * Plan internal meetings with site supervisors to discuss station route progress |
| 2016 – 2019assistant manager, simran constructionsProviding onsite assistance to complete construction projects on time and within budget.Reporting to the site manager or other senior project managers as required.Ensuring that requirements, as specified by the client and senior management, are met.Monitoring labor, building material, and equipment budgets and curbing unnecessary expenses.Reporting any concerns that might negatively impact projected cost and time estimates.Supervising on-site construction work and relaying instructions from senior project managers. |

# Education

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| 2020-2022WEB DESIGNING, CDI COLLEGE, MONTREAL |
| 2013-2016civil engineering, guru kashi university, india |

# TECHNICAL SKILLS

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| * HTML * JAVA * BOOTSTRAP | * CSS * WORDPRESS * ADOBE PHOTOSHOP |

# Activities

* Volunteer at Khalsa Aid, Canada.
* Volunteer at SEWA FOOD BANK, Canada.